

Information Security and Quality Policy

Information-Security and Quality Policy

Concerning Codelab sp. z o.o.

We support our customers in successful transformation towards digital economy with efficient and innovative ICT products and services. We aim extraordinarily high level of customer satisfaction. The expectations of interested parties are taken into account at all times.

We regard the protection of our business and company secrets as the basis for our corporate actions. In this context, the protection of information provided by customers and partners is equally as important as the protection of our own knowledge. The present document is applicable to all areas. All persons belonging to company or working for it, are responsible for implementing and maintaining our common Quality and Information Security Management System (QMS and ISMS). The company supports the said persons in their commitment to compliance with the common guidelines and rulings.

The goal of the QMS is the achievement of stable relationships with customers and suppliers as well as the constant improvement of the quality standard. In this respect, we orientate ourselves towards the requirements of ISO 9001.

The goal of the ISMS is to protect information against internal and external threats, to support the continuation of business operations, to identify and minimise possible risks as well as to mitigate potential damage through security incidents to a large extent via the initiation of suitable measures. Interfaces must be described. Information can be available in diverse forms. This includes information and data processed both electronically as well as on paper.

The security goals are confidentiality, availability and integrity. The ISO/IEC 27001 standard serves as guideline for the company's information-security management. Technical and organisational measures support the security goals.

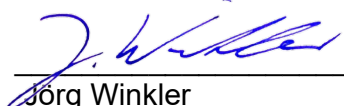
Responsibility for these goals lies with the Management of the respective companies. The top management lays down the principles and guidelines for the Quality and Information-Security Management. It controls their implementation and compliance with all statutory and official requirements.

Members of the board are committed to establishing and directing a common Integrated Quality and Information-Security Management System that complies with the requirements of the ISO 9001, ISO 27001 standards and EU-General Data Protection Regulations.

Signature of the members of the company management

Radosław Borek

Marek Kopyto



Jörg Winkler

1 Change history

Version	Date	Author	Reviewed by	Approved by	Change history
V 0.1 draft	2020-03-25	Anna Michel-Makuch	<Name>	<Name>	Created based on previous version of policy.
V 1.0 approved	2020-05-14	Anna Michel-Makuch	Marek Kopyto, Radosław Borek, Aneta Weber	Marek Kopyto, Radosław Borek	Document approval